

HOUNSLOW FESTIVAL
OF
MUSIC, SPEECH AND DANCE

Registered Charity No. 1035333

(affiliated to The British and International Federation of Festivals)



VOCAL & CHORAL
SYLLABUS

of the

EIGHTY-THIRD FESTIVAL

OCTOBER 2024

www.hounslowfestival.org

(see separate Syllabus for Stage Dancing October - November 2024)

INTRODUCTION

The **Hounslow Festival of Music, Speech and Dance** is a competitive festival with classes for all ages and abilities that takes place every year. It is affiliated to the British and International Federation of Festivals for Music, Dance and Speech, and is one of over three hundred affiliated festivals.

The Festival consists of the following sections: Vocal & Choral, Speech & Mime, Pianoforte and Stage Dancing; details of all classes for Vocal & Choral will be found in this syllabus; details of classes for Stage Dancing are in a separate syllabus. Entries are welcomed from individuals, teachers, schools and other groups; two general entry forms are provided in the centre of this syllabus, special entry forms are available for teachers.

The primary aim of the Festival is to encourage the study and performance of the arts. This is done by giving the opportunity for public performance of a prepared piece and providing constructive criticism in a competitive but friendly atmosphere.

CAN YOU HELP?

The Festival is a non-profit-making registered charity and is run entirely by voluntary helpers, to whom we are very grateful. We are always glad to have more help. If you are able to give some time, either as a steward or “behind the scenes”, please contact the relevant section leader whose name and address will be found at the top of each section, or the secretary.

Data Protection Act 2018

The Festival will only hold data for the purpose of running the Festival. All personal data held will be processed solely to enable the Festival to fulfil its constitutional purpose as laid out in its Constitution as a Registered Charity. Personal data will not be disclosed to third parties without the express consent of the individual unless the disclosure is to enable the Festival to fulfil its constitutional purpose.

Contents

	Page
Officials and Committee members.....	3
Acknowledgements.....	4
Fees and Regulations.....	5
Vocal and Choral Section.....	13
Entry forms.....	centre insert
Child Protection Policy.....	20

Become a Festival Supporter

In return for a minimum donation of £20, you will be designated a Festival Supporter for a period of 12 months (from January to December). Your generosity will be acknowledged in the Festival Syllabus and/or Programmes (unless you specify otherwise) and you will be sent a special ticket giving details of all the Festival's activities. Your money will be wisely used solely to further the aims of the Festival.

(This is entirely separate from any entry costs to each section.)



*I would like to become a Festival Supporter for this year.

Please cross this box if you wish your name to appear in Festival Publications.

I have sent a BACS payment for *£20 / *other amount £ _____ (*delete as appropriate)

Please see Page 13 of this syllabus for our BACS details

Name: (block capitals).....

Address:

..... Post code:

Telephone:.....Signature:

I declare that I am a UK taxpayer and would like this gift to be given under the Gift Aid Scheme (Please tick if relevant)

Please return this form to:

Hon. Treasurer, Mr A. Bellis, 50 Lulworth Avenue, Hounslow, Middx. TW5 0TZ

HOUNSLOW FESTIVAL OF MUSIC, SPEECH AND DANCE

President

MR ALAN GIBBS, B.A., B.Mus., FRCO

Vice-President

MR ANDREW PLEDGE, FRCO, LRAM, ARCM

Chairman

MRS JUNE HUME, ATCL (Mus.Ed.)

Executive Committee

Hon. Treasurer: MR A. BELLIS
50 Lulworth Avenue, Hounslow, Middx. TW5 0TZ

Hon. Secretary: MISS J. C. DERBY
23 Witham Road, Isleworth, Middx. TW7 4AJ Tel: 020 8560 0483

Syllabus Secretary: MISS J. C. DERBY

Child Protection Officer: MRS L. MILLS

Section leaders (addresses and phone numbers will be found at the top of each section):

Vocal	MRS D. BELLIS
Speech	<i>Vacancy</i>
Pianoforte	<i>Vacancy</i>
Stage Dancing	MISS L. MILLS

Committee Members

Mr G. Peacock
Mrs T. King

DONORS OF TROPHIES

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MISS PATRICIA BARRETT
THE BELLIS FAMILY
LT. COL. T. BISGOOD MBE, MM, JP
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F. CHASE GARDNER
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MISS Y. GOUT
MRS VERA GREEN
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MISS P. HARRISON
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HATTON OPERATIC SOCIETY
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MRS A. HAWKINS &
THE HAWKINS FAMILY
MRS M. HENDERSON
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HESTON & ISLEWORTH
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V. IVIMY
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LEEDS PERMANENT BUILDING
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JOHN NOBLE
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THE FAMILY OF MISS AUDREY
PARSONS
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HOWARD STEPHENS
MRS K. STEPHENS
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MISS PATRICIA STEVENS
MRS. SUE STEWART
HAROLD SWANN
MRS VALERIE TEE
THORNBURY PLAYERS
MISS G. TYRER
MISS SOPHIE WATSON
MRS SUSAN WATSON
GEORGE E. WILLMENT, CC

FEES FOR THIS YEAR'S FESTIVAL

FEE CODES

A = £6

B = £6.50

C = £7.25

D = £8

E = £8.50

F = £10

G = £18

Additional Accompanists Fees (Vocal section Only)

18 years and under:

All Classes (except Junior Recital) = £4.50;

Junior Recital only = £8.00

19 years and over:

All Classes (except Senior Recital) = £5.50;

Recital Class (22) only = £10.00;

Everyone (except Competitors) pay the displayed entrance fee at the door. They are based on a session basis, so it may be cheaper to have an all day ticket. It may be worth considering becoming an annual Supporter.

GENERAL REGULATIONS OF HOUNSLOW FESTIVAL

1. ENTRIES*

Extra copies of the Syllabus and Entry Forms are available on our website or may be obtained from the Syllabus Secretary (whose address can be found at the front of this syllabus) on receipt of an A5-sized stamped addressed envelope. Teacher and Dancing School entry forms are available.

Entries should be made on an official Entry Form and received by the relevant Section Leader on or before the entry date shown at the top of the relevant section, together with the appropriate fee (see Regulation 2 and Regulation V2). **Late entries may only be accepted at the discretion of the section leader.** Separate entry forms should be sent for each section.

2. ENTRY FEES*

In all cases entry fees must be sent with the Entry Form. Payment should be made by BACS only (see page 15). Entry fees will not normally be returned except in the event of the cancellation of the class.

Entry fees are shown against each class in this syllabus using codes A – G. The entry fees for the current year are stated at the front of the syllabus. Stage Dancing section has a separate entry fee structure that is listed in the section's syllabus.

An Official Accompanist is available for the Vocal and Choral Section. See Rule V2 for more information.

If a receipt is required, please indicate on the entry form and enclose a stamped addressed envelope; otherwise the notification form will serve as a receipt (see Regulation 4).

Entry fees for individuals can be given under the Gift Aid scheme; please see the enclosed Gift Aid Declaration form for more details.

3. ELIGIBILITY

The festival is open to performers who are residents of any area, but there is a small number of trophies for which only residents of the London Borough of Hounslow are eligible.

The festival is only open to performers who are amateurs, with the exception of the **Open Vocal Solo** and **Home Music Making classes**. : An amateur is one who does not receive regular payment for musical or speech/drama services. With regard to the Stage

Dancing section a professional is one who derives the major part of their income from the teaching of dancing. Holders of a professional diploma are not eligible to enter in the subject for which they hold the diploma, except in choirs and in the Open Classes listed above.

A performer may only enter the same class twice if it is a duet class, and they have a different partner and take the other part. In the Stage Dancing section performers may not enter more than one dance in any class. Performers may enter up to 2 duets/trios or quartets in the same class provided there is a change of style and/or partner/s.

4. ACCEPTANCE OF ENTRY

Entries are accepted in strict order of their arrival. Entrants will receive a notification form after the entry date, indicating acceptance of entry and receipt of fee sent and giving the dates and times of the classes that they have entered. The Committee reserves the right to refuse any entry, to withdraw any class for which insufficient entries are received, or to close entries before the entry date if maximum numbers have already been reached. Entry fees will normally be refunded in these circumstances. The Committee may also split or combine classes as necessary to ensure the smooth running of the festival.

5. AGES

The date at which age is reckoned is either **1st May** (PIANOFORTE & INSTRUMENTAL SECTIONS ONLY) **OR 1st September** (ALL OTHER SECTIONS) in the year of the Festival. All performers in a group must be of the age specified, with the exception of the conductor of a choir. In a class that has sub-sections where age limits are specified, no performer may enter more than one sub-section of that class. In the Dancing section only, the age of the oldest competitor in a duet, trio, quartet or group determines the age-group.

6. CHOICE OF PIECE (Vocal and Pianoforte sections only)

In classes where performers are required to prepare pieces of their own choice, **titles and performance times must be submitted with the entry form or notified to the relevant section leader no later than the entry date stated at the top of each section** and must be approved by the Committee before the entry can be accepted. This is most important, as the omission of piece titles and/or performance times can cause a delay in the scheduling of the programme for the festival and the issuing of notifications. Performers failing to advise titles of own choice pieces by the entry date or not performing the piece notified may be disqualified but in any case will not be awarded a prize or certificate in the class concerned.

7. TIME LIMITS

Stated time limits must be adhered to. This is vitally important for the smooth running of Festival sessions. The Adjudicator may stop a performance if the time limit stated for the class is exceeded, but in any case the remaining performance beyond the time limit will not be adjudicated. A performance exceeding the time limit may not be awarded a prize or certificate and may be disqualified. In the Stage Dancing section no musical bows are permitted.

8. COPIES FOR THE ADJUDICATOR (not applicable to Stage Dancing section)

Copies of all own choices pieces must be provided for the Adjudicator at the session (see Regulation 12 concerning photocopying). Copies should be claimed from the Adjudicator's Steward or Certificate Steward at the conclusion of the class. Performers failing to observe this rule may not be awarded a prize or certificate in the class concerned, and may be disqualified, since in most cases the Adjudicator needs a copy of the piece in order to properly adjudicate a performance. **Electronic devices (e.g. phones or tablets) with the music on for the adjudicator are unacceptable and the competitor will be unable to compete.**

9. ADJUDICATION

The Adjudicator will award marks out of 100 for each performance. The Adjudicator's decision is final in all matters. No communication or discussion can be entered into with the Adjudicator or any member of the Committee on any of the Adjudicator's decisions. Communication with the adjudicator by competitors, teachers or other interested parties prior to or during the competition is strictly prohibited. Any complaints should be made in writing in accordance with Regulation 13.

Performers who have been pupils of an Adjudicator within six months of the Festival may not perform in any class adjudged by that Adjudicator.

A performer may receive, at the conclusion of the class, the Adjudicator's mark sheet with the comments on the performance. Only in exceptional circumstances will unclaimed mark sheets be forwarded to a performer.

10. CERTIFICATES, MARKING SCHEME AND AWARDS

Certificates signed by the Adjudicator will be awarded as in the following table. The British and International Federation of Festivals has specified these categories to be used:

Certificate marks		Federation category descriptors and mark ranges	
Honours	85+	Exceptional – a superlative performance, displaying exceptional artistic individuality	95+
		Outstanding - an impressive performance technically and artistically, displaying spontaneity & clear individuality	90-94
		Honours - an excellent performance, demonstrating fluent technical and artistic skills with emerging individuality	85-89
First Class	80-84	Commended - a convincing performance technically and artistically, with increasing stylistic & communication skills	80-84
Merit	75-79	Merit - a competent performance, showing some artistic appreciation and/or technical ability	75-79
		Progressing - a performance showing development of technique and/or communication and commitment	70-74
		Developing - a performance demonstrating an awareness of technical skills, requiring more consistency & artistry	65-69

In the Stage Dancing section certificates will only be provided upon request. The marks are awarded according to the All England marking scheme. Reference should be made to the Stage Dancing syllabus as to whether the section is an 'All England' qualifying Festival in the current year.

A medal will be awarded to each winner of Solo and Duet Classes provided that the winner obtains a minimum of 84 marks. It is a mark of merit and achievement by an individual.

Choirs, groups and troupes are awarded cups, salvers or other trophies; individual members do not receive medals.

The Stage Dancing section awards medals to first, second and third in solo, duet, trio and quartet classes. Medals cannot be purchased.

Awards (cups, salvers etc.) will only be made to winners obtaining 84 marks or more, and will normally either be presented at the conclusion of the class in which they are gained, or at a suitable point as printed in the programme. All winners must sign for their Awards.

Trophies are held for one year or until the following Festival if this is less than one year later, and recipients undertake to return them to the relevant Section Leader before the next festival, in as good a condition as they are received. Trophies may be engraved professionally at the winner's expense. Trophies remain the property of the Festival. Details of eligibility for awards will be found in the relevant sections of this Syllabus.

11. MOBILE PHONES, VIDEO, FLASH PHOTOGRAPHY, AND ELECTRONIC VISUAL AND AUDIO RECORDING DEVICES

Mobile phones must be turned off during a session. No videos, flash photography, or recording by electronic and recording devices are permitted during a performance. This is to avoid disturbance to performers and also to comply with copyright regulations (permission from the Mechanical Copyright Protection Society is required to make a video recording of a copyright work).

<p>ANYONE NOT OBEYING THIS REGULATION MAY BE ASKED TO LEAVE. TEACHERS MUST MAKE THEIR PARENTS AND PUPILS AWARE OF THIS.</p>
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12. PHOTOCOPYING

The Committee wishes to draw attention to the fact that photocopying of copyright music is illegal unless permission has been obtained from the copyright owner. A performer may make one copy for their personal use for one occasion of a piece that is contained in a volume owned by the performer. This may be used as the adjudicator's copy and will be retained and destroyed. The Festival cannot be responsible for any infringements of copyright regulations and those infringing may be disqualified.

13. COMPLAINTS

Any complaint or objection to the Festival will only be considered if submitted in writing to the Hon. Secretary (whose name and address appears at the front of the Programme) accompanied by a deposit of £10, which will be returned if the complaint or objection is upheld by the Committee.

14. ENTRANCE TO SESSIONS

Entrance to a festival session is free to performers who are performing at that session and their accompanists, teachers who have pupils performing in that session, season-ticket holders and Festival Committee members. For all other audience members please see the published entrance fees

An opportunity to Gift Aid the entrance fee will be available; please see the enclosed Gift Aid Declaration form; this form will also be available on the door.

Programmes will also be on sale on the door; the price will vary according to size and content. Programmes will not be available in advance of the first session of a section. The committee has the right to refuse admission.

15. GENERAL

The Committee cannot be held responsible for the safety of personal property on Festival premises. Those accompanying children are reminded that they are responsible for those children whilst on Festival premises, and children must not be left unaccompanied on festival premises. **See also the Hounslow Festival Child Protection Policy.**

16. ADDITIONAL SECTION REGULATIONS

Where applicable, these will be published in the relevant section of the Syllabus.

***ADDITIONAL RULES FOR TEACHER / SCHOOL ENTRIES**

All the general rules and regulations of Hounslow Festival apply, with the following variations.

REGULATION 1 - teachers are invited to submit block entries. The entry form must include the Competitor's name, home town, age, class entered and fee for each pupil; own choice titles, composers and performance times should also be included where applicable. The teacher's signature will be deemed to certify all the ages. The Teacher must also sign the entry form to confirm that their Pupils and Parents have been made aware of the Child Protection Policy.

REGULATION 2 - payment for entries should be made with a single cheque or single internet transfer. Large amounts of individual payments will not be accepted.

APPENDIX 1 – REGULATIONS FOR VOCAL AND CHORAL SECTION

- V1.** All Regulations of the Festival must be followed.
- V2. OFFICIAL ACCOMPANIST**
The Official Accompanist will be available for the Vocal and Choral section for those who state on the Entry Form that they require their services. There will be an extra fee for each entry for juniors (those aged 18 and under), the Junior Recital, adults, and the Senior Recital. The Official Accompanist is not available for the Concerto class or for Choirs. In classes where performers are required to prepare pieces of their own choice, a copy should be sent to the relevant Official Accompanist at least two weeks before the Festival (contact details will be sent with the notifications to those entrants who request and pay for the services of the Official Accompanist). Copies should be reclaimed from the accompanist at the conclusion of the class (see Regulation 12 concerning photocopying).
- V3.** Choirs may have a professional conductor; conductors may not sing with their choirs.
- V4.** A performer may not perform the same piece in more than one class (with the exception of the Vocal Challenge class). Set pieces in this Syllabus may not be offered in Own Choice classes if the performer is eligible to enter the Set Piece class. The prescribed editions of music and/or key where specified must be followed in all classes. Where two or more pieces are specified, all must be performed unless otherwise stated.
- V5.** All performers are expected to perform their pieces without the aid of music (with the exception of Oratorio [class 10] and Seniors [class 26]), unless specifically mentioned against a class in the Vocal and Choral syllabus. This ensures maximum engagement between the performer, the Adjudicator and the audience. Where music is used, the Adjudicator is entitled to adjust the mark accordingly.
- V6.** Class 27 (Rock & Pop) – A labelled CD with only the backing track on it must be handed into the back table before the start of this class, along with a paper copy of the music. The backing track must NOT contain any other voices on it. All tracks will be played by a Festival Steward during this class. Tracks played through mobile phones will not be permitted. No microphones or dance routines are allowed.

VOCAL AND CHORAL SECTION

Date and location :

Saturday 19th October 2024 - all day
at St Mary's Church, Osterley Road, Isleworth, Middlesex TW7 4PW

*[*Note that both adult and children's classes will be held on the same day]*

<p>Entries MUST be received by 15th September 2024.</p>
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LOCATION OF VENUE

ST. MARY'S CHURCH (Vocal and Choral section) is on Osterley Road, just south of the Great West Road (A4).

By tube: Osterley (on the Piccadilly line). Come out of the station and go left. Cross at the traffic lights (Thornbury Road), and then immediately cross the A4. Continue walking along the A4 and Osterley Road is the first left. Allow a minimum of 20 minutes walk.

By train: Alight at Isleworth Station. When you reach the road, walk left past the shops (London Road) to the traffic lights by Sainburys. Immediately cross the road (on your right), past a long wall and take the first right (Grove Road). Follow the road all the way up to the green, and bear right into Osterley Road. Allow a minimum of 20 minutes walk.

By car: There is usually plenty of parking on Osterley Road.

ADJUDICATOR:

REBECCA MOSELEY-MORGAN, MA, BA(Hons), ARCM(Hons)

In her early career, Rebecca won scholarships to the Royal College of Music and Opera School and sung professionally at Glyndebourne, WNO and Opera 80, amongst others. As a soloist, she has performed throughout the UK and Europe.

Rebecca has an MA in musicology and a PhD in voice science. Her research investigated what interventions can maintain the functionality of the mature female voice. Findings from this study are statistically significant and support the hypotheses that the vocal competency of the mature female singer can be sustained through effective pedagogy. This is leading to her current work on devising a new teaching method specifically for the mature voice and choral singers, although many of her teaching practices are extremely effective for all voices. The first presentation of this work was at the Pan European Voice Conference in Copenhagen in August 2019. In 2022 she presented at ICVT in Vienna and the Pan European Voice Conference in Tallinn

Rebecca is currently chair of Education for the British Voice Association, She is currently involved in research work with colleagues at the BVA and has a busy voice studio in Oxford. She gives workshops throughout the UK on the functionality of the voice, accent breathing and vocal care and maintenance. She gives workshops and courses on voice science, tips and techniques for choral singers, maintaining the mature voice and breathing. She is an adjudicator for the International and British Federation of Music Festivals.

Entry forms can be either sent

1. By email (to: dandabellis@gmail.com), or by post

MRS DAPHNE BELLIS,
Vocal Section Leader
50 Lulworth Avenue,
Hounslow,
Middx. TW5 0TZ
telephone 020 8572 4546

(please also include a **stamped addressed envelope** if you would like a printed copy of the class times)

2. All entry fees must be paid by bank transfer (BACS) only

<p>Bank : National Westminster Bank plc Account Name : Hounslow Festival of Music, Speech & Dance Sort Code : 55-50-39 Account Number : 71543910</p>
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The Official Accompanist is Gary Peacock (for both Adults and Children)
telephone 01252 310032 (see regulation V2 on page 12).

Entrants should read the regulations on pages 6-12. Entry fees are on page 5. All vocal classes are open to amateur singers only, except for class 12 which is also open to professional singers.

The FRANK POULTON ROSE BOWL will be awarded to the performer resident in the London Borough of Hounslow who has given the most meritorious performance in the classes for solo singing in the opinion of the Adjudicator.

The MARY ROSE LANGFIELD CUP will be awarded for the most meritorious performance in solo singing in the opinion of the Adjudicator for classes 1-3.

SOLOS	FEE
<p>Class 1 Boys and Girls 7 years and under Own choice of song in ANY STYLE. Time limit 3 minutes.</p> <p style="text-align: right;">THE JUNE HUME CUP</p>	B
<p>Class 2 Girls</p> <p>(a) Age 8-10 inclusive Own choice of song in CLASSICAL STYLE. Time limit 3 minutes.</p> <p style="text-align: right;">THE YOUNG SINGERS CUP</p>	B
<p>(b) Age 11-14 inclusive Own choice of song in CLASSICAL STYLE. Time limit 3 minutes.</p> <p style="text-align: right;">MANNING CUP</p>	B
<p>(c) Age 15-18 inclusive Own choice of song or aria in CLASSICAL STYLE and in any language. Time limit 4 minutes.</p> <p style="text-align: right;">GIRLS VOCAL SOLO CUP</p>	C
<p>Class 3 Boys</p> <p>(a) Age 13 and under Own choice of song in CLASSICAL STYLE. Time limit 3 minutes.</p> <p style="text-align: right;">THE PATTERSON CUP</p>	B
<p>(b) Age 14-18 inclusive Own choice of song in CLASSICAL STYLE. Time limit 4 minutes.</p> <p style="text-align: right;">STEPHENS CUP</p>	C
<p>Class 4 Novice Mixed. Own choice of song. Time limit 4 minutes</p> <p>(a) Age 18 years and under DEWHURST CUP</p> <p>(b) Age 19 years and over HAWKINS CUP</p> <p>Performers may enter this class only if they have not previously obtained first place in a vocal class in any music festival.</p>	C D
<p>Classes 5 & 6 Set Composer Mixed. Own choice of any song by Michael Head, Frank Bridge or Edward Elgar Time limit 4 minutes</p> <p style="text-align: right;">HENNIG CUP / SMYTHE CUP</p>	D
<p>Class 7 Junior Recital (Age 15-21 inclusive) Own choice of two contrasting songs or arias in any language. Time limit 8 minutes The winner will receive the Trevor Owen Prize of £50 (the prize will not be awarded to previous winners.)</p> <p style="text-align: right;">TREVOR OWEN PRIZE</p>	E

See page 5 for fee code prices

See page 5 for fee code prices

		FEE
Class 8	Challenge Class - age 19 and over The winner will receive the SHEILA MARY HOYLE MEMORIAL PRIZE OF £50. Time limit 6 minutes Own choice. A copy must be given to the Adjudicator. Entries will be accepted until ten minutes before the commencement of the class. ENTRY IS RESTRICTED TO SINGERS WHO HAVE OBTAINED A MINIMUM OF 87 MARKS IN CLASSES 5, 6 AND 9-24. MARKS AWARDED IN THE QUALIFYING CLASSES WILL NOT BE TAKEN INTO ACCOUNT WHEN DECIDING THE WINNER OF THE CHALLENGE CLASS. [Note – A MINIMUM of 3 entries are required for this class to go ahead.]	TOM PURVIS CUP D
Class 9	Opera Solo Mixed. Own choice. Time limit 6 minutes	DENTON CUP D
Class 10	Oratorio Solo Mixed. Own choice. Time limit 6 minutes	GAYDON CUP D
Class 11	Religious Solo (excluding oratorio, cantatas and stage works) Mixed. Any age. Own choice. Time limit 4 minutes.	BELLIS CUP D
Class 12	Not available this year	
Class 13	Solo song Age 18 years and under. Own choice. Time limit 5 minutes. Any style e.g. song, popular song, aria, ballad or stage work.	BELINDA MIKHAÏL CUP C
Class 14	Not available this year	
Class 15	Gilbert and Sullivan Solo. Own choice of a song or aria from a Gilbert and Sullivan Opera. Mixed. Time limit 5 minutes.	
	(a) Age 18 years and under	MICHAEL HESTON CUP C
	(b) Age 19 years and over	HATTON TROPHY D
Class 16	Stage “Musical” Solo. Time limit 5 minutes. No costumes or props. Mixed. Own choice of a song from a “Musical” or Film.	
	(a) Age 10 years and under	“YOUNG ONES” MUSICAL CUP B
	(b) Age 11 to 14 inclusive	JUNIOR STAGE MUSICAL CUP B
	(c) Age 15 to 18 inclusive	THE JENKINS SHIELD C
	(d) Age 19 years and over	THE JENKINS CUP D

See page 5 for fee code prices

See page 5 for fee code prices

		FEE
Class 17	Music Hall, Variety or Revue Solo. Mixed. Own choice. Time limit 4 minutes Age 19 years and over	THE RUTH HURLSTONE CUP D
Class 18	Lieder. Mixed. Own choice of any Genuine Lied (e.g. Schubert, Brahms, R Strauss). Time limit 6 minutes	NAYLOR CUP D
Class 19	French Song Mixed. Time limit 6 minutes Own choice of French Song. e.g. Faure, Duparc, Debussy, Poulenc	FRENCH SONG CUP D
Class 20	Twentieth Century English Song. Mixed. Own choice. Time limit 6 minutes	SPRING GROVE TROPHY D
 MASTERCLASS		
Some performers may be invited by the Adjudicator to take part in a short Masterclass immediately following the adjudication of either class 18, 19 or 20. This will be decided by the Adjudicator.		
Class 21	Not available this year	
Class 22	Recital. Mixed. Own choice of three contrasting SONGS from the classical repertoire. Items from Stage works or Opera will not be accepted. Choice will be taken into account by the Adjudicator. Time limit 12 minutes	BRAYLEY CUP G
Class 23	Ballad Mixed. Own choice of any genuine 'Drawing-room' Ballad, excluding items from stage works. Time limit 6 minutes	GIBBARD SHIELD D
Class 24	Folk Song Mixed. Own choice of genuine folk song, UNACCOMPANIED. Time limit 4 minutes.	
	(a) Age 10 years and under	THE BURDETT CUP B
	(b) Age 11 to 18 inclusive	GREEN CUP C
	(c) Age 19 years and over	THE FOLK SONG CUP D
Class 25	Not available this year	

See page 5 for fee code prices

See page 5 for fee code prices

		FEE
Class 26 Seniors (Age 60 and over)	RUTH CLARKE CUP	D
Mixed. Own choice, any style. Time limit 5 minutes		
Music may be referred to in this class.		
Class 27 Rock & Pop	HOUNSLOW FESTIVAL SALVER	
Mixed. Own choice, any style. Time limit 4 minutes.		
See Rule V5 in Appendix of the Festival Rules for more information.		
A copy of the full vocal score must be provided for the adjudicator		
(a) Age 18 years and under		C
(b) Age 19 years and over		D
Classes Not available this year		
28 - 33		

See page 5 for fee code prices

See page 5 for fee code prices

HOUNSLOW FESTIVAL OF MUSIC, SPEECH AND DANCE

CHILD PROTECTION POLICY

Hounslow Festival of Music, Speech and Dance is committed to ensuring all children have the same protection regardless of gender, ethnicity, religious beliefs, sexual orientation, gender identity or disability. Hounslow Festival of Music, Speech and Dance fully understands the contribution it must make to protect children and promote a safeguarding culture. The aim of the policy is to safeguard and promote children's welfare, safety and health by fostering an honest, open, caring, proactive and supportive environment whilst working in partnership with children / young people, their parents, guardians and carers and all agencies involved with or associated to Hounslow Festival of Music, Speech and Dance. Hounslow Festival of Music, Speech and Dance is committed to ensuring all section leaders, committee members and volunteers are trained and supported to respond appropriately and sensitively to child protection concerns. This policy applies to our festival committee, paid staff, volunteers, adjudicators and has been drawn up in line with the relevant law and guidance which seeks to protect children and young people.

Safeguarding Lead: Lisa Mills

It is the responsibility of the Safeguarding Lead to ensure Hounslow Festival of Music, Speech and Dance adopts the British and International Federation of Festivals child protection policy and procedures and follows the child licensing regulations as set out by individual Boroughs. The Safeguarding Lead must endeavour to put in place appropriate and suitable arrangements to keep children and young people safe whilst performing at the festival. The Safeguarding Lead should ensure that all volunteers have an understanding of their responsibilities with regards to safeguarding children and young people and be satisfied that they are able to recognise forms of abuse and the processes of how to report concerns. The Safeguarding Lead has a clear understanding of their role in how to manage and act upon concerns raised in accordance with the child protection policy.

• PURPOSE OF POLICY AND FUNCTION OF THE ORGANISATION

The purpose of the policy is to provide protection for the children and young people who participate in Hounslow Festival of Music, Speech and Dance and outline the procedures to ensure all staff and volunteers understand how to provide a safe environment for all children and young people, and how to respond in the event of a safeguarding concern. Hounslow Festival of Music, Speech and Dance (the Festival) offers a friendly competitive platform for amateur performers in the arts of music, speech and dance, together with an educational assessment of that performance by a relevant professional and qualified adjudicator.

- **THE FESTIVAL ENVIRONMENT**

We seek to create a safe environment by ensuring children and young people feel valued, are listened to and respected. The Hounslow Festival of Music, Speech and Dance adopt and work within the legislation and guidance that specifically addresses the needs of young performers (The Children and Young Peoples Act 1933 and 1963 and the Children (Performance and Activities) Regulations 2014). Every effort is made to ensure the environment is safe for all attendees including ensuring rigorous risk assessments are carried out before and during the festival. Parents, guardians and carers however, remain responsible for their own children at all times and must be alert to any danger and anticipate potential hazards such as doors, windows and uneven surfaces. For the Stage Dancing Section all participants, their teachers, parents and carers, must exercise sensible and appropriate discipline whilst on the premises and any accidents must be reported to the Health and Safety officer (please see individual syllabus for each section). Smoking is prohibited in all areas of the buildings at all times. Any visitor caught smoking on the premises will be asked to leave.

- **TO WHOM DOES THIS POLICY APPLY**

This policy applies to all competitors under the age of 18. If vulnerable adults or anyone with special educational needs will be attending the Festival, the Section Organiser needs to be made aware of this before commencement of the event so that suitable provision can be made.

- **FESTIVAL PERSONNEL**

All Festival personnel have been appointed through safer recruitment procedures, following relevant legislation and guidance (Safeguarding Vulnerable Groups Act 2006, Protection of Freedom Act 2012, Rehabilitation of Offenders Act 2013, Part V of Police Act 1997, the Equality Act 2010 and the Working Together to Safeguard Children). The Hounslow Festival of Music, Speech and Dance follow the British and International Federation of Festivals safe working practice. Adjudicators are members of the British and International Federation of Festivals and The All England Dance for the dance section. We will take all reasonable steps to prevent unsuitable people from joining through a rigorous application and reference request procedure. All suitable volunteers receive a full induction and adequate safeguarding training.

- **PREPARATION FOR ATTENDANCE AT THE FESTIVAL**

All teachers entering the Festival will be provided with a copy of this Policy, as will any private entries made outside of a school. It is the responsibility of parents, carers or guardians to ensure that they understand the policies and procedures of the

festival and that their children will be accompanied and fully supervised by a parent, guardian or carer.

- **PERFORMANCE AREAS AND CHANGING AREAS**

(Stage Dancing Section Only) - There is a large changing space allocated for females, a separate changing room for males and a family changing area. It is usually the case that female parents, guardians or carers will assist with the preparation of female performers and male parents, guardians or carers to assist with male performers, however there is also a family changing area for parents, guardians or carers to assist with performers of the opposite sex. It is prohibited for any males to enter the female changing space.

(Not applicable to Stage Dancing Section) – If any school enters a group it must be established whether they are entering under the cover of their school or if the teacher is responsible for them. If a teacher decides to enter a group and be responsible for them, then that teacher must ensure there is a sufficient parent / carer-to-competitor ratio.

7a. PHOTOGRAPHS (by any means, including mobile phones) AND PRESS PHOTOGRAPHY

To protect the copyright of material used, the competitors and their teachers, the Festival imposes a total ban on video recording, the use of any electronic device capable of visual recording and / or sound, and any form of photography other than the Festival's authorised professional photographer. The Section Organiser reserves the right to confiscate any recording equipment if this rule has been breached.

7b. (Stage Dancing Only) - On occasion, the local press may visit the Festival and take photos in relation to publicity of Hounslow Festival of Music, Speech & Dance. A resident photographer for the Festival may be in attendance, but not always. On these occasions photographs will be taken of any performer on stage. If any entrant wishes not to be photographed, they should state so at the time of submitting their entry and then again upon arrival at the Festival. This should be notified to the front reception desk. If press photographers should be invited to take photographs, competitors will be advised and given the opportunity not to participate.

- **REPORTING A CONCERN**

Should you have a concern about the conduct of a member of staff or volunteer you must report this to the Safeguarding Lead. A 'reporting concerns form' should also be completed. If the concern is regarding the Safeguarding Lead, the concern should be raised with the Chair of the committee (dandabellis@gmail.com)

- **THE LEGISLATION AND GUIDANCE THAT SUPPORTS THIS POLICY**

The Children Act 1989; The Police Act 1997; The General Data Protection Regulations 2016; The Human Rights Act 1998; The Protection of Children Act 1999; The Criminal Justice and Court Services Act 2000.

- **POLICY REVIEW** The Festival Committee will constantly review its policy, improving and enhancing it as necessary. In doing this they will look to The British and International Federation of Festivals for support and that body, in turn, will look to other agencies for good practice, most notably the NSPCC and Arts Council of England policy guidelines.

Festival Safeguarding Officer : Miss L. Mills

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The British and International Federation
of Festivals

www.federationoffestivals.org.uk