

# HOUNSLOW FESTIVAL OF MUSIC, SPEECH AND DANCE

Registered Charity No. 1035333

(affiliated to the British and International Federation of Festivals)



The British and  
International  
Federation of  
Festivals

## STAGE DANCING SYLLABUS 2023



All England Dance  
[www.all-england-dance.org.uk](http://www.all-england-dance.org.uk)

for the

**82<sup>nd</sup> FESTIVAL**

**Sat 21<sup>st</sup> October to Thurs 26<sup>th</sup> October**

held at

**Hewens College,**

**Hewens Road, Hayes, Middlesex**

**UB4 8JP**

Affiliated to the British and

International Federation of Festivals

# THE EXECUTIVE COMMITTEE ELECTED 2023/24

## **President**

MR A. GIBBS, BA, B.Mus., FRCO

## **Vice-President**

ANDREW PLEDGE, FRCO, LRAM, ARCM

## **Chairman**

MRS J. HUME, ATCL (Mus.Ed.)

## **Hon. Treasurer**

MR A. BELLIS

50 Lulworth Avenue, Hounslow, Middx. TW5 0TZ

## **Syllabus Secretary:**

MISS J. C. DERBY

## **Child Protection Officer**

MISS L. MILLS

## **Section Leaders**

(Addresses and phone numbers will be found in the relevant syllabus):

Vocal & Choral	MRS D. BELLIS
Stage Dancing	MRS L MILLS
Speech & Mime	VACANT
Pianoforte	VACANT
Instrumental	VACANT

## **Additional Committee Members**

MRS S. TRAPP, MA (Cantab)

MR G. PEACOCK

MRS T. KING

# ENTRIES

Open Date for Entries: Thursday 1<sup>st</sup> June 2023  
Closing Date for Entries: Saturday 29<sup>th</sup> July 2023

The AED Connect link will be sent to all our schools that have attended and danced regularly at Hounslow Dance Festival before being released to other schools if there are still places available on a first come, first serve basis. Hounslow Festival of Music, Speech and Dance have the right to reject or return entries should we reach our capacity and may cap number of entries per dance school to ensure as many schools can attend the festival. Please note, full payment must be made at the time of submission. Late entries will not be accepted.

**\*\*PLEASE NOTE: YOUR ENTRIES ARE NOT FINALISED UNTIL THEY HAVE BEEN SUBMITTED THROUGH THE AED CONNECT SYSTEM, FULL PAYMENT IS MADE AND THE DANCE SECTION SECRETARY HAS CONFIRMED YOUR ENTRY. WE RESERVE THE RIGHT TO CLOSE ENTRIES EARLY ONCE THE FESTIVAL HAS REACHED ITS FULL CAPACITY \*\***

**ALL MUSIC MUST BE SUBMITTED USING THE AED CONNECT PORTAL NO LATER THAN THURSDAY 31<sup>ST</sup> AUGUST. FAILURE TO SUMIT YOUR MUSIC MAY RESULT IN YOUR ENTRY BEING WITHDRAWN.**

SOLOS £6.50 per entry      DUETS £4.50 per dancer      TRIOS £4.25 per dancer  
QUARTETS £4.25 per dancer      GROUPS/TROUPES £3 per dancer

**Lisa Mills: 07725-971-121 Jude Cimino: 07852-575-425**  
**Email: [hounslowfestivalofdance@yahoo.com](mailto:hounslowfestivalofdance@yahoo.com)**

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All festivals affiliated to the British and International Federation of Festivals are required to have a Child Protection Policy. Parents, guardians and carers of all participants in the festival must be aware of Hounslow Festival's Child Protection Policy which is printed in this syllabus. Teachers will receive copies of the Child Protection Policy and it is their responsibility to distribute these copies to parents.

## TROPHY PRESENTATION

**Challenge Cups and trophies will be awarded in the Solo, Duet, Trio/Quartet and Group classes. Awards will be made in the final session of the festival. Cups will not be awarded if a representative from the school is not at the prize-giving.**

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**CUPS WON LAST YEAR MUST BE RETURNED ON THE 1<sup>st</sup> DAY OF THE FESTIVAL.  
PLEASE ENSURE THEY ARE CLEAN AND READY FOR PRIZE-GIVING. THE DANCE SCHOOL IS RESPONSIBLE FOR THE SAFE RETURN OF THE CUPS. ANY CUPS RETURNED DAMAGED OR NOT RETURNED, WILL INCUR A CHARGE OF £75 WHICH THE DANCE SCHOOL WILL BE RESPONSIBLE FOR OBTAINING AND PAYING.**

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## ENTRANCE TO DANCING SESSIONS

	<u>One session</u>	<u>Two Sessions</u>	<u>All Day</u>
Adults	£3.50	£5.50	£6.50
Children (16 & under)	FOC	FOC	FOC
Senior Citizens	£2.50	£4.50	£5.50
All Week Pass	Adult - £28.00	Senior Citizen - £25.00	
	Programme - £3.00		

An opportunity to Gift Aid the entrance fee will be available electronically at the front desk. We ask you kindly to take the time to complete this if you are eligible.

# ADJUDICATOR: Kelly Hopkins AISTD Dip/DDE, RAD, CBTS



Kelly began her training with Susan Amos, later attending The Royal Ballet School and Elmhurst Ballet School. Kelly completed her professional training at Laine Theatre Arts and went onto gain her teaching qualifications with the RAD and ISTD.

After a period of professional stage work and freelance teaching Kelly became principle of North Hampshire Academy of Dance, which in the last 14 years has seen great success from it's students, many of whom have progressed onto professional dance and musical theatre colleges.

As well as running her own school, Kelly has also taught at several professional schools in particular Sylvia Young Theatre School where she taught the elite ballet program for 5 years, working with a great many students working in professional theatre and television.

Kelly has been a BIFF adjudicator since 2015 and became an All England Dance adjudicator in 2019.

## Disciplines and Time Limits

	Solos			Duets			Trios / Q'tets			Small Groups / Groups		
	Pre-Junior A B	C	D E	Junior	Inter	Senior	Junior	Inter	Senior	Junior	Inter	Senior
Ballet - Classical <sup>1</sup>	1.5	2	2	2.5	2.5	2.5	2.5	2.5	2.5	4	4	4
Ballet - Contemporary <sup>1,2</sup>			2		2.5	2.5		2.5	2.5		4	4
Narrative / Character	1.5	2	2	2.5	2.5	2.5	2.5	2.5	2.5	4	4	4
Contemporary <sup>1,2</sup>			2		2.5	2.5		2.5	2.5		4	4
Global Dance	1.5	2	2	2.5	2.5	2.5	2.5	2.5	2.5	4	4	4
Classical Greek	1.5	2	2	2.5	2.5	2.5	2.5	2.5	2.5	4	4	4
Musical Theatre	2	2.5	2.5	3	3	3	3	3	3	4.5	4.5	4.5
Tap	1.5	2	2	2.5	2.5	2.5	2.5	2.5	2.5	4	4	4
Jazz / Modern	1.5	2	2	2.5	2.5	2.5	2.5	2.5	2.5	4	4	4
Lyrical Jazz / Modern <sup>3</sup>		2	2		2.5	2.5		2.5	2.5		4	4
Open <sup>4</sup>										4	4	4

Dancers under 13 years may not enter Ballet – Contemporary or Contemporary sections.

Lyrical Jazz / Modern is open to C, D & E solos, inter & senior duets, trios / quartets and groups. Lyrical Jazz / Modern dances for Pre Junior, A, B solos and Junior duets, trios / quartets and groups should be entered into the Jazz / Modern section.

The Open section is for small or large group dances, which do not fit into the specific categories listed above.

The **Hounslow Festival of Music, Speech and Dance** is a competitive festival with classes for all ages and abilities that is held every year. We are affiliated to the British and International Federation of Festivals for Music, Dance and Speech. The dance section is also affiliated with The All England Dance.

The Festival consists of the following sections: Singing, Speech & Mime and Stage Dancing; **this syllabus covers only the Stage Dancing section, details of classes within the other sections will be found in a separate syllabus.** Entries are welcomed from dance schools only.

The primary aim of the Festival is to encourage the study and performance of the arts. This is done by giving the opportunity for public performance of a prepared piece and providing constructive criticism in a competitive but friendly atmosphere.

#### CAN YOU HELP?

The Festival is a non-profit-making registered charity and is run entirely by voluntary helpers, to whom we are very grateful. We are always glad to have more help. If you are able to give some time, either as a steward or "behind the scenes", please contact the section leader whose name and address will be found at the top of the section, or the secretary.

Visit our Internet Web site at: <http://www.hounslowfestival.org>

#### General Data Protection Regulations 2016:

The Festival will hold data solely for the purpose of running the Festival. All personal data held will be processed solely to enable the Festival to fulfil its constitutional purpose as laid out in its Constitution as a Registered Charity. Personal data will not be disclosed to third parties without the express consent of the individual unless the disclosure is to enable the Festival to fulfil its constitutional purpose.

#### Be a Festival Supporter

In return for a donation of £20 (minimum), you will be designated a Festival Supporter for a period of 12 months (from January to January). Your generosity will be acknowledged in the Festival Syllabus and/or Programmes (unless you specify otherwise) and you will be sent a special ticket giving details of all the Festival's activities, and entitling you to free entry to all these events. Your money will be wisely used solely to further the aims of the Festival. This form can also be used to request a Dancing Season Ticket. This gives entry to all Dancing Sessions this year for a one-off payment of £20.

\*I would like to become a Festival Patron for this year.

\*Please send me a Season Ticket for the Dancing Section

Please cross this box if you DO  
AGREE for your name to  
appear in Festival Publications

I enclose a cheque for \*£20/ \*other amount £ \_\_\_\_\_

payable to Hounslow Festival of Music, Speech and Dance (*\*please delete as appropriate*)

Name: (block capitals).....

Address: .....

.....Post code: .....

Telephone: .....Signature: .....

I declare that I am a UK taxpayer and would like this gift to be given under the Gift Aid Scheme (*Please tick if relevant*)

Please return this form to:

Hon Treasurer, Mr A Bellis, 50 Lulworth Avenue, Hounslow, Middlesex TW5 0TZ



# HOUNSLOW FESTIVAL OF MUSIC, SPEECH AND DANCE

Registered Charity No. 1035333

Affiliated to The British and International Federation of Festivals

## CHILD PROTECTION POLICY

*Hounslow Festival of Music, Speech and Dance is committed to ensuring all children have the same protection regardless of gender, ethnicity, religious beliefs, sexual orientation, gender identity or disability. Hounslow Festival of Music, Speech and Dance fully understands the contribution it must make to protect children and promote a safeguarding culture. The aim of the policy is to safeguard and promote children's welfare, safety and health by fostering an honest, open, caring, proactive and supportive environment whilst working in partnership with children / young people, their parents, guardians and carers and all agencies involved with or associated to Hounslow Festival of Music, Speech and Dance. Hounslow Festival of Music, Speech and Dance is committed to ensuring all section leaders, committee members and volunteers are trained and supported to respond appropriately and sensitively to child protection concerns. This policy applies to our festival committee, paid staff, volunteers, adjudicators and has been drawn up in line with the relevant law and guidance which seeks to protect children and young people.*

**Safeguarding Lead: Lisa Mills**

It is the responsibility of the Safeguarding Lead to ensure Hounslow Festival of Music, Speech and Dance adopts the British and International Federation of Festivals child protection policy and procedures and follows the child licensing regulations as set out by individual Boroughs. The Safeguarding Lead must endeavor to put in place appropriate and suitable arrangements to keep children and young people safe whilst performing at the festival. The Safeguarding Lead should ensure that all volunteers have an understanding of their responsibilities with regards to safeguarding children and young people and be satisfied that they are able to recognise forms of abuse and the processes of how to report concerns. The Safeguarding Lead has a clear understanding of their role in how to manage and act upon concerns raised in accordance with the child protection policy.

- **PURPOSE OF POLICY AND FUNCTION OF THE ORGANISATION**

The purpose of the policy is to provide protection for the children and young people who participate in Hounslow Festival of Music, Speech and Dance and outline the procedures to ensure all staff and volunteers understand how to provide a safe environment for all children and young people, and how to respond in the event of a safeguarding concern. Hounslow Festival of Music, Speech and Dance (the Festival) offers a friendly competitive platform for amateur performers in the arts of music, speech and dance, together with an educational assessment of that performance by a relevant professional and qualified adjudicator.

- **THE FESTIVAL ENVIRONMENT**

We seek to create a safe environment by ensuring children and young people feel valued, are listened to and respected. The Hounslow Festival of Music, Speech and Dance adopt and work within the legislation and guidance that specifically addresses the needs of young performers (The Children and Young Peoples Act 1933 and 1963 and the Children (Performance and Activities) Regulations 2014). Every effort is made to ensure the environment is safe for all attendees including ensuring rigorous risk assessments are carried out before and during the festival. Parents, guardians and carers however, remain responsible for their own children at all times and must be alert to any danger and anticipate potential hazards such as doors, windows and uneven surfaces. For the Stage Dancing Section all participants, their teachers, parents and carers, must exercise sensible and appropriate discipline whilst on the premises and any accidents must be reported to the Health and Safety officer (please see individual syllabus for each section). Smoking is prohibited in all areas of the buildings at all times. Any visitor caught smoking on the premises will be asked to leave.

- **TO WHOM DOES THIS POLICY APPLY**

This policy applies to all competitors under the age of 18. If vulnerable adults or anyone with special educational needs will be attending the Festival, the Section Organiser needs to be made aware of this before commencement of the event so that suitable provision can be made.

- **FESTIVAL PERSONNEL**

All Festival personnel have been appointed through safer recruitment procedures, following relevant legislation and guidance (Safeguarding Vulnerable Groups Act 2006, Protection of Freedoms Act 2012, Rehabilitation of Offenders Act 2013, Part V of Police Act 1997, the Equality Act 2010 and the Working Together to Safeguard Children). The Hounslow Festival of Music, Speech and Dance follow the British and International Federation of Festivals safe working practice. Adjudicators are members of the British and International Federation of Festivals and The All England Dance for the dance section. We will take all reasonable steps to prevent unsuitable people from joining through a rigorous application and reference request procedure. All suitable volunteers receive a full induction and adequate safeguarding training.

- **PREPARATION FOR ATTENDANCE AT THE FESTIVAL**

All teachers entering the Festival will be provided with a copy of this Policy, as will any private entries made outside of a school. It is the responsibility of parents, carers or guardians to ensure that they understand the policies and procedures of the festival and that their children will be accompanied and fully supervised by a parent, guardian or carer.

- **PERFORMANCE AREAS AND CHANGING AREAS**

**(Stage Dancing Section Only)** - There is a large changing space allocated for females, a separate changing room for males and a family changing area. It is usually the case that female parents, guardians or carers will assist with the preparation of female performers and male parents, guardians or carers to assist with male performers, however there is also a family changing area for parents, guardians or carers to assist with performers of the opposite sex. It is prohibited for any males to enter the female changing space.

**(Not applicable to Stage Dancing Section)** – If any school enters a group it must be established whether they are entering under the cover of their school or if the teacher is responsible for them. If a teacher decides to enter a group and be responsible for them, then that teacher must ensure there is a sufficient parent / carer-to-competitor ratio.

**7a. PHOTOGRAPHS (by any means, including mobile phones) AND PRESS PHOTOGRAPHY**

To protect the copyright of material used, the competitors and their teachers, the Festival imposes a total ban on video recording, the use of any electronic device capable of visual recording and / or sound, and any form of photography other than the Festival's authorised professional photographer. The Section Organiser reserves the right to confiscate any recording equipment if this rule has been breached.

**7b. (Stage Dancing Only)** - On occasion, the local press may visit the Festival and take photos in relation to publicity of Hounslow Festival of Music, Speech & Dance. A resident photographer for the Festival may be in attendance, but not always. On these occasions photographs will be taken of any performer on stage. If any entrant wishes not to be photographed, they should state so at the time of submitting their entry and then again upon arrival at the Festival. This should be notified to the front reception desk. If press photographers should be invited to take photographs, competitors will be advised and given the opportunity not to participate.

- **REPORTING A CONCERN**

Should you have a concern about the conduct of a member of staff or volunteer you must report this to the Safeguarding Lead. A 'reporting concerns form' should also be completed. If the concern is regarding the Safeguarding Lead, the concern should be raised with the Chair of the committee (dandabellis@gmail.com)

- **THE LEGISLATION AND GUIDANCE THAT SUPPORTS THIS POLICY**

The Children Act 1989; The Police Act 1997; The General Data Protection Regulations 2016; The Human Rights Act 1998; The Protection of Children Act 1999; The Criminal Justice and Court Services Act 2000.

- **POLICY REVIEW** The Festival Committee will constantly review its policy, improving and enhancing it as necessary. In doing this they will look to The British and International Federation of Festivals for support and that body, in turn, will look to other agencies for good practice, most notably the NSPCC and Arts Council of England policy guidelines.

**Festival Safeguarding Officer** : Miss L. Mills

(Version 6.0 – May 2023)

### Code of Conduct for Teachers & Dancers

Hounslow Festival of Music, speech and Dance is a charity run by volunteers who give their time free of charge to enable the opportunity for dancers to perform. Hounslow Festival of Music, Speech and Dance endeavours to deliver a high-quality event, which will be both enjoyable and a positive experience for everyone involved.

We wish to promote the art of healthy competition and as such we expect all performers, teachers, parents and members of the public to show a high level of mindfulness, good manners and consideration to everyone.

We kindly request that your school respects our ethos and takes every measure to ensure everyone involved with your school is aware of this Code of Conduct.

Hounslow Festival of Music, Speech and Dance operates a 'zero tolerance' attitude to all forms of abuse therefore such behaviour or the use of inappropriate words causing distress and/or constituting harassment will not be tolerated. Hounslow Festival of Music, Speech and Dance reserves the right to exclude a school with immediate effect if they do not comply with this policy.

## **RULES FOR STAGE DANCING SECTION**

1. **Age as at 31st August 2023.** The age of the oldest competitor in a duet, trio, quartet or group determines the age-group.
2. Performers must provide their own music. All music must be submitted via the Festival Connect portal no later than **Thursday 31<sup>st</sup> August**.
3. Performers must report to the Hounslow Festival representative to sign in on arrival or at least 30 minutes before their class is due to start. Late-comers will be allowed to dance only if time permits at the discretion of the organiser and will be marked but not placed. All performers must compete with their section in order to gain a qualifying mark on an All England qualifying year. ***The festival organiser may start classes up to 30 minutes early if the festival is running early.***
4. The stage and wings are out of bounds to all except authorised persons and entrants about to perform. Authorised persons include one assistant from each school who may accompany children under 7 years of age, and older performers for the sole purpose of wardrobe or props.
5. No dance may exceed the time limit stated for the class. No musical bows are permitted.
6. Pre-recorded music in ANY musical theatre performance must NOT include any singing or chanting. Pre-recorded music used in ANY tap sections must not include any recorded tap or similar sound effect.
7. The Committee reserves the right to return entries should the maximum limit have already been attained. The committee also reserves the right to split or combine classes if necessary to ensure the smooth running of the Festival. Dance schools who have been attending the festival regularly on All England and non All England years will be priority. All other entries are strictly on a first come, first serve basis.
8. Performers may not enter more than one solo dance in any class. Performers may enter up to 2 duets/trios or quartets in the same class provided there is a change of style and/or partner/s.
9. Performers must dance in correct numerical order except where a complete change of make-up and hairstyle is involved and at the discretion of the festival organiser.
10. A minimum of 5 and a maximum of 10 dancers constitutes a Small Group and a minimum of 11 and a maximum of 30 dancers constitutes a Group.
11. No pointe work is allowed for dancers under the age of 12.
12. Re-dances are allowed at the discretion of the organiser and adjudicator for age groups A, B and C.
13. **VIDEOS AND FLASH PHOTOGRAPHY ARE NOT PERMITTED. ANYONE NOT OBEYING THIS RULE MAY BE ASKED TO LEAVE. TEACHERS MUST MAKE THEIR PARENTS AND PUPILS AWARE OF THIS.**
14. Access to changing rooms is restricted to teachers and parents who need to help children with dressing. Anyone not in this category will be asked to leave the area. Family changing facilities are available for those children attending with male parents / carers in line with our safeguarding policy.



15. School entries: Full payment must be made when submitting entries via the AED Connect system. Your entries will not be finalised until payment is made.
16. Dressing Rooms must be kept tidy and respect must be given to the school property. Any possessions left in the dressing rooms are entirely at the owner's risk.
17. The adjudicator's decision is final and no discussion or correspondence will be entered into. Communication with the adjudicator by competitors, teachers or other interested parties prior to or during the competition is strictly prohibited.
18. Time limits must be strictly adhered to.
19. Please note, during the All England qualifying festivals where there are a high number of entries, priority will be given to those dance schools who have supported the festival every year.
20. The festival will be monitoring all dances not performed. Dancers not performing, even though entered, may affect your entries for future festivals at Hounslow.
21. FEES:

**SOLOS** £6.50 per entry                      **DUETS** £4.50 per dancer                      **TRIOS** £4.25 per dancer  
**QUARTETS** £4.25 per dancer      **GROUPS/TROUPES** £3.00 per dancer

**Please see the All England Dance syllabus for further information. The Hounslow Festival of Dance will be following the rules of the AED during our qualifying year.**

<https://all-england-dance.org.uk/policies/syllabus/>

MISS ROSEMARY ANDREWS  
MISS PATRICIA BARRETT  
THE BELLIS FAMILY  
LT. COL. T. BISGOOD MBE, MM, JP  
W. BRAYLEY  
MRS G. BROWNRIDGE  
THE BURDETT FAMILY  
JOHN BUTCHART  
MISS JOYCE BUTLER  
CHARLES CHASE  
MRS CHRISTOPHER  
J. W. CLARKE  
PHILIP H. CLARKE  
ALDERMAN V. C. DENTON, DL, JP  
JOHN DEWHURST  
JULIA DEWHURST  
MISS D. DORBON  
MISS R. EATON  
ALDERMAN HARRY EDWARDS  
MRS MARION FLETCHER  
MR AND MRS M. J. P. GAIR  
F. CHASE GARDNER  
HAROLD W. GAYDON  
MR AND MRS R. H. GIBBARD  
MISS Y. GOUT  
MRS VERA GREEN  
MISS HILDA HANCHETT  
MISS P. HARRISON  
MRS WINIFRED HASLEN  
HATTON OPERATIC SOCIETY  
MRS D. HAW  
MRS A. HAWKINS & THE HAWKINS FAMILY  
MRS M. HENDERSON  
MRS M HENNIG  
CAROL HESTON  
LISA MILLS  
JACKIE SIMONS

HESTON & ISLEWORTH MUSICAL SOC.  
MRS JUNE HUME  
V. IVIMY  
ANGELA JENKINS  
MISS CLAIRE JENNINGS  
MRS PAULINE LATARCHE  
LEEDS PERMANENT BUILDING SOC.  
MISS D. LESLIE  
R. H. MANNING  
MISS LILY MESSENGER  
BELINDA MICHAEL  
MRS MURIEL MORGAN  
MISS IRENE NASH  
MISS JOAN NAYLOR  
JOHN NOBLE  
MRS S. PALMER  
MISS A. G. PARSONS  
MRS C. PATTERSON  
TOM PURVIS  
MISS JEAN SIMPSON  
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MISS SARAH JANE SMITH  
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HOWARD STEPHENS  
MRS K. STEPHENS  
MISS PATRICIA STEVENS  
MRS. SUE STEWART  
HAROLD SWANN  
MRS VALERIE TEE  
THORNBURY PLAYERS  
MISS G. TYRER  
MISS SOPHIE WATSON  
MRS SUSAN WATSON  
GEORGE E. WILLMENT, CC  
SUSAN GALLOWAY  
THE MIEL FAMILY  
SUSAN LATHAM

